


SUTTON CONSERVATION COMMISSION

November 20, 2013

MINUTES

Approved: 

Present: Mark Briggs, Chairman, Joyce Smith, Co-Chair, Alyse Aubin, Daniel Mareney, Robert Tefft  
Staff: Wanda M. Bien, Secretary  
Brandon Faneuf, Consultant

**NEW PUBLIC HEARING**

None at this time

**Project Updates**

**7:00pm**

**19 Depot Street**

**DEP#303-0752**

Not Present: John Connors, Polyvinyl

B. Faneuf explained the owner would like to put in recycled asphalt on the road at the back of the building for their maintenance area. He suggested that they put in 3/4 inch quarry stone with stabilizer under it.

M. Briggs suggested a berm with a sump, to catch the water runoff.

This would be continued to the next meeting on December 4, 2013.

**7:05pm**

**26 Mallard Way**

**DEP#303-0755**

Present: John Murray, owner

M. Briggs explained the Order of Conditions and what was permitted in that order. He said that what is there now was not in the original Order. Now the project has expanded. He reviewed what the changes were with the project.

A. Aubin said that it all this needs to be on a plan to verify what they did that needed to be permitted.

J. Murray explained what they did using Mr. Faneuf's report, and showed pictures to the Board to bring the new members up to date on his project. He explained why they moved the rocks that appeared to look like steps into the water. He has not put them back in place yet.

B. Faneuf reviewed what he found on the site visit that he did for the Certificate of Compliance. He explained that alterations and activities are the two things that the Conservation Commission is responsible for.

He would like to see a more detailed "As-Built" plan, showing what was incomplete and beyond the scope of work on the original plan.

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M. Briggs said they need improvements to the plan, and more trees around the lake.

Another site visit would be done by M. Briggs and J. Smith, with the owner for the next meeting.

## **CONTINUATIONS**

### **34 Bond Hollow Road**

**DEP#303-07** from 10-02-13

The continuation was opened at 7:40pm. A. Aubin read the hearing notice as it appeared in the Millbury Sutton Chronicle.

The project consists of construction of a new single family home with private water and septic on site.

Not Present: Glenn Krevosky, EBT, Inc., David Marois, owner

J. Smith stepped down as an abutter.

M. Briggs read the email received from Mr. Krevosky, as to why they needed to continue to the next meeting. A letter should be sent to the owner to bring his engineer to the next meeting.

B. Faneuf reviewed the pictures taken on site, for discussion.

Motion: To continue, with the applicant's permission, to December 4, 2013, by A. Aubin

2nd: D. Moroney

Vote: 4-0-1

## **BOARD BUSINESS**

### **Wetland Concerns and Updates:**

**42 Bond Hollow Road** - B. Faneuf said that the area is stable for the winter.

The Board voted on the minutes of November 6, 2013

Motion: To accept the minutes of November 6, 2013, by A. Aubin.

2nd: J. Smith

Vote: 5-0-0

The Board endorsed the permit for **72 Worcester Providence Turnpike**.

The Commission signed the routing slips from the Planning Board for two yearly permits for Earth Removal for the sand pits off Providence Road, and one for **229 Manchaug Road** - Planning Board.

### **Discussion:**

**21 Marsh Road** - shed removal and replacement. Does the owner need to apply for an extension as it's only due on January 30th. This will be continued until that time.

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**Leland Hill Estates** - voted on a waiver for buffer zone restoration area and plantings, per John Burns.

M. Briggs asked Mr. Faneuf if Mr. Burns has done what he was supposed to do, with the area in question.

B. Faneuf replied yes and reviewed the pictures from his site visit.

Motion: To grant the waiver on the restoration, by J. Smith  
2nd: D. Moroney  
Vote: 2-1-2  
2 - B. Briggs & J. Smith in favor  
1 - A Auburn against  
2- D. Maroney and R. Tefft abstain Were not members for this project.

**Proposal Policy 13-1** – There should be a policy on the number of days before a meeting that the Engineers should be allowed to submit an application or revision. Submissions for review the day of a scheduled meeting is not sufficient.

Read by M. Briggs: Deadlines to submit materials

Proposed Policy 13-1

See attachment Proposed Policy 13-1: Deadlines for Submitting Materials

Proposed Policy 13-2

See attachment Proposed Policy 13-2 Complete Submissions

Motion: To adopt the policy as accepted, by D. Moroney  
2nd: J. Smith  
Vote: 5-0-0

**34 Providence Road-** a complaint was made about dumping earth in the wetlands on this property.

J. Smith was sent to view the area and take pictures. It was found that this was in the wetland area and the owner would be contacted by M. Briggs. He will call the owner and will do a site visit for the next meeting on December 4, 2013.

**The Special Conditions**, proposed by B. Faneuf

This has been tabled to the next meeting for further review by the Commissioners. Will an "As-Built" be required for any particular plan?

A revised letter will be reviewed at the next meeting, with suggestions of how to go about obtaining a Certificate of Compliance.

The Board reviewed the Correspondence

Anyone interested in purchasing the DVD for any public hearing at this meeting, please contact Pam Nichols in the Cable office or you can view the minutes and video at [www.suttonma.org](http://www.suttonma.org).

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Motion: To adjourn, by A. Aubin  
2<sup>nd</sup>: J. smith  
Vote: 5-0-0

Adjourned at 9:45pm.

**SUTTON CONSERVATION COMMISSION PROPOSED POLICY (FOR REVIEW)**

**Proposed policy 13-1: Deadlines for Submitting Materials**

In order to allow adequate time for the Commission and its Agent/Consultant to review and comment upon revisions to materials supporting an application; said materials must be submitted 7 Days (1week) prior to the scheduled public meeting date. The Commission may, at its discretion, continue the public meeting or hearing should materials not be received within the prescribed 7 day time period.



**SUTTON CONSERVATION COMMISSION PROPOSED POLICY (FOR REVIEW)**

**Proposed policy 13-2: Complete Submissions**

- a. Applicants may come before the Commission before submitting an RDA or NOI for initial guidance. This would be listed on the Agenda as "Pre-application, informal concept plan." There may or may not be an actual plan presented, but applicants would be urged to at least have a rough outline for their project on paper that the Commission can review.
- b. If a pre-application, informal concept plan is not presented prior to an RDA or NOI, the Commission will only accept applications that are complete (e.g. fees, stormwater report, O&M plan, wetland replication plan and narrative, wildlife habitat evaluation, etc. have been completed).

The application will be initially reviewed, and if there is a missing component, the Commission will inform the applicant it is incomplete and that unless rectified, it will delay the opening of the public hearing.

**Date:** 11-28-13

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